

Dear parents/carers,

I am writing to confirm that your child/children have the opportunity to attend school next week; we know you may have some anxieties around this so we will do our best to alleviate them. Notley Green will be open for the usual hours next week. Wrap around care is now only available for key worker children and will be free as the government will cover the cost. This will start at 07:30 and finish at 18:00. You do not need to book this but simply register with a member of staff at the office on arrival. For all other children who do not need this service, the school will open at 08:40 and finish at 15:15. Children arriving at this time will come through the children's entrance by the Year 1 classrooms at the front of the building. Lunchtime will be slightly different as we will only be able to offer school dinners to those that are entitled to free school meals; please can all other children bring a packed lunch. During the school day the children will be working on similar tasks to those that have been set as home learning activities as well as some projects related to this term's themes. They will be working in mixed year group classes (e.g. F, 1 and 2; 3 and 4; 5 and 6) in the front section of the school. Staff will work on rotas so your child will not necessarily have their own teacher but will always have high levels of care. We will try to limit 1:1 for EHCP support to a few familiar adults. We will continue the tight hygiene processes that we have had in place over the last few weeks to keep your children as safe as possible and will ensure the school feels like a safe, happy place. We are dedicated to helping you carry on working and know it is important that your children are happy and reassured.

Kind regards,

Emma Saward